**List of questions to ask a GDPR consultant**

Before deciding about hiring a consultant for your GDPR compliance program, consider these questions and use them while talking to potential consultants.

**General questions:**

1. What is his experience in the field of privacy/data protection?
2. What industries is he familiar with?
3. How many customers has he had? Which industries? Can he provide a reference list?
4. Is his experience related to SMEs or bigger companies?
5. What is his reputation – what do other consultants say about him; what do his clients say about him?
6. What is his (business) experience besides EU GDPR?
7. Does he speak your language perfectly?
8. Does he speak internationally spoken languages (e.g., English, Spanish etc.)?
9. Does he have project management experience?
10. Does he have any conflicts of interest?

**Data protection experience questions:**

1. How many GDPR compliance projects has he finished successfully in the last two years?
2. What is his experience in other data protection requirements (e.g., Data Protection Act (2018), e-Privacy Directive etc.)?
3. What was the most complex GDPR compliance project he has had? Can he describe it briefly?
4. Was he involved in projects involving multiple jurisdictions within and outside the EU?
5. Did he assist in any data breach cases?
6. What is his experience in assisting in creating Inventories of Processing Activities?
7. Did he interact with Supervisory Authorities? Under what circumstances?
8. What is his educational path in data protection? What certificates does he have?
9. Does he deliver GDPR trainings? If yes, how many trainings has he provided, and for how many people?
10. Has he ever published any expert articles? How many, and where?
11. Can he show you examples of GDPR documentation that he created for some of his customers?

**Implementation-specific questions:**

1. Can he briefly describe GDPR requirements and the usual steps to achieve compliance?
2. What is the minimum documentation that needs to be developed?
3. What are the most common issues he has faced in GDPR compliance projects, and what was his approach to resolve them?
4. What is the usual length of a GDPR compliance project? What does it depend on?
5. What would be his suggestion for resources needed to run a successful GDPR compliance program?
6. What is his suggestion about defining responsibilities to perform particular tasks in the project?

**Price:**

1. What is the total price of his services (make sure he includes everything: analysis, interviews, documentation development, training, transportation costs, etc.)?
2. What are additional services you will have to purchase from other providers?
3. What is the cost of your employees’ time participating in the project?